

**St Mary's Primary School Kircubbin**  
**Remote Learning Policy Key Points Summary**

(A full version is available on our website)

**Expectations**

In the event of further school closures or pupils self-isolating, we will continue to provide structured support to our pupils and parents. We will at all times be mindful of the need for flexibility, we understand that work may be completed out of sync or may not always be returned on the same day.

The work that pupils undertake during a period of closure, or as part of the 'blended learning' approach, will be directly linked to our current planning, therefore, we highly recommend that pupils try to complete as much of this work as possible.

Teaching staff will ideally expect to receive all home assignments within a 24-hour timeframe. However, we understand that this may not always be possible and if a pupil requires additional time to complete an assignment this can be arranged with the class teacher

**Teaching staff will:**

- ✓ Place significant emphasis on pastoral development within the classroom.
- ✓ Prepare weekly resources to meet the needs of each child and paper copies will be available for parents on request.
- ✓ Share teaching and learning activities with their class through Seesaw/Google Classroom.
- ✓ Continue providing work and support in line with current, extensive planning that is already in place
- ✓ throughout the school.
- ✓ Give credence to the fact that learning remotely will be more difficult, so tasks will be shortened and supported in smaller steps to allow for this.
- ✓ Ensure daily contact with pupils through Seesaw/Google Classroom.
- ✓ Reply to messages, set work and give feedback on learning/activities, within a 24-hour period wherever possible.
- ✓ Understand that each family's circumstances will be different and therefore, allow for flexibility.
- ✓ Inform principal of pupils not engaging with the remote learning.
- ✓ Inform the Principal if unwell and ensure cover by another staff member
- ✓ Keep parents informed of any school announcements etc.

**Non-Teaching Staff will:**

- ✓ Support class teacher in preparation of support packs/activities.
- ✓ Inform the Principal (if unwell).
- ✓ Ensure their communications have been shared with the class teacher and/or SENCO

**Pupils will:**

- ✓ Adhere to all guidelines as directed by staff
- ✓ Be assured that wellbeing is at the forefront of our thoughts and they should take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities
- ✓ Undertake any tasks prepared for home learning
- ✓ Endeavour to keep up-to-date with daily teaching and learning, either in-school or using Seesaw/Google Classroom.
- ✓ Only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly.
- ✓ Only access the material shared by their teacher and will ask for parental permission to use any other technology.
- ✓ Read daily, either independently or with an adult
- ✓ Use of Accelerated Maths/Reading on a daily basis.

**Parents will:**

- ✓ Support their child's learning to the best of their ability with the support of school staff.
- ✓ Ensure their child completes all home assignments (either hard copy or digital) and submit them to the class teacher within 24 hours where possible.
- ✓ Ensure their child engages with Seesaw/Google Classroom activities, set by their teacher.
- ✓ Not screenshot or copy any information, messages or posts to share on social media or any other platform outside of Seesaw/Google Classroom.
- ✓ Know they can continue to contact their class teacher as normal through the Seesaw/Google Classroom App or by contacting the school office, if they require support of any kind.
- ✓ Check their child's completed work each day and encourage the progress that is being made.
- ✓ Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax when working at home.

